

Road Name Assignment Checklist for Subdividers

Determine the final road layout of the subdivision (PUD or BLR) and identify each road segment that needs a name in accordance with Article 2*.

Propose up to three road names that satisfy all conditions for road names required by §2.04.04*. Each road segment to be named should have a proposed name and at least one unique alternative. Each road segment should also have an appropriate road name suffix. Alternative road name proposals should be provided as an attachment if more than one road is being named.

Prepare a copy of the plat that clearly delineates property boundaries, proposed road names, and the road layout. This should be attached to the Road Name Assignment Form for a complete application.

Complete a Road Name Assignment Form for each property involved in the project and indicate that the road names are shown in the plat attachment and that excess alternative road names are provided as an attachment.

Ensure than any relevant documents to the application have been attached to a complete Road Name Assignment Form and submit the application to the Address Coordinator.

Address Coordinator application response within ten (10) business days of the submission of a complete and sufficient application.