

Court Services

Department Overview

In FY 2005, as recommended in the Criminal Justice System report, six programs were consolidated into the Office of Court Services. The Department's vision is "To provide effective, evidenced based community criminal justice programs to Gallatin County." The Department's mission is to "Provide logical and fiscally responsible programs that are effective in reducing costs to the system and the taxpayers, contribute to reductions in recidivism, enhance public safety and support victim's rights."

The Office of Court Services supports and recognizes the needs as identified by the CJCC and is actively involved in the reduction of recidivism, successful re-entry and mental health initiatives. The Director of Court Services served as an executive board member on the Fresh Start Program for seven years and a Board member of the non-profit Alcohol and Drug Services of Gallatin County for over fifteen years. The Pre-Trial Supervisor is the coordinator for the "Virgil Program" and a member of the Mental Health Central Service Area Board that coordinates mental health services for our community. Post-trial programs such as Treatment Court, Misdemeanor Probation, and Justice Councils assist to identify and refer defendants to appropriate services such as addictions counseling and mental health services. Beside Western Montana Mental Health Center (WMMHC), Court Services solicits the assistance from a number of agencies including but not limited to Alcohol and Drug Services of Gallatin County, private providers and the Veteran's Administration.

In support of Victim rights, two Court Services' staff serve on the Domestic Violence Response Team (DVRT) and Court Services Officers attend the Basic Probation and Parole Officer course at the Montana Law Enforcement Academy where they receive extensive training and education on Victim rights and other social programs.

The DUI Task Force Coordinator provides stability to the program by serving as administrative support, program developer, and liaison between the Task Force, the Director of Court Services, and the Gallatin County Commissioners. She is also a member of the Justice Council Executive Board, a Justice Council chairperson and is a trainer to all the volunteers.

The Task Force design focuses their efforts to:

Prevent driving while under the influence.

Reduce impaired driving traffic incidents.

Educate the public on the dangers of driving after consuming alcoholic beverages and/or other chemical substances that impair judgment and motor function.

Department Goals

Court Services

- Provide logical and fiscally responsible programs that reduce the cost to the system and taxpayers.
- Contribute to the reduction of recidivism and victimization while enhancing public safety and supporting victims' rights.
- Provide exceptional customer service that focuses on support and changing behaviors while reducing recidivism and victimization.
- Maintain the trust of the Courts by providing highly trained staff certified through the statutory requirements of the Peace Officer Standards and Training (P.O.S.T.) as well as other state and nationally recognized training opportunities.
- Empower staff to accomplish their duties in a responsible manner.
- Continue to be a model program and share with other Counties our program design and success.

Court Services

- Improve communications between staff as well as Court Services and other agencies.
- Continue to increase revenues through the collections of fees.

DUI Task Force

- Develop partnerships and maintain positive working relationships with public health organizations to facilitate making highway safety a top public health priority.
- Proactively educate a variety of stakeholders on the risk of driving under the influence of alcohol and other drugs through a series of targeted messages and campaigns.
- Provide statistical data about DUI in Gallatin County as required by MCA 61-2-106.
- Provide a formalized CEASE Award process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with County purchasing policies and procedures, and evaluate outcomes achieved by awardees.
- Have an active and engaged DUI Task Force Executive Board that guides the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.
- Have a well-trained and competitively compensated Coordinator charged with coordinating DUI Task Force member efforts in carrying out the strategic plan and documenting the results.

Recent Accomplishments

Court Services

- Two (2) Officers successfully completed the ten (10) week Probation and Parole Officer Basic course at the Montana Law Enforcement Academy. Three Officers are scheduled to attend in 2018.
- Continuing to work with our Contractor (AutoMon Corporation) who is developing the new information management system for all of Court Services.
- The team approved the new Treatment Court policy to comply with Drug Court Peer Review and National "Best Practices."
- Continue to provide information and training to other communities such as Lewis and Clark County, Ravalli County and Yellowstone County who are starting Pretrial program to address their overcrowded detention centers.
- Trained the 25 new Justice Council program volunteers in the application and practice of Restorative Justice evidence based practices and principles.
- With the support of the Commissioners, continue to maintained operations during staff shortages due to the ten (10) week academy and the continued overall increase in services.

DUI Task Force

- Conducted prevention/outreach at the following community events: Music on Main, Three Forks Rodeo, Run to the Pub, National Night Out Against Crime, Big Sky Pond Skim, BZN Film Celebration, West Yellowstone Rod Run, Manhattan Potato Festival, MSU's Catapalooza, Gallatin Speedway, MSU Football, and Christmas Stroll. Set up the annual Holiday Empty Dinner Table Campaign at the Bozeman Public Library and the Gallatin Valley Mall.
- Provided numerous dynamic and interactive presentations to the Bozeman and Belgrade High School's Drivers Education programs in conjunction with the Bozeman and Belgrade Police Departments. Spoke at the ADSSC Prime for Life program, actively participated on MSU's advisory SAFE Coalition throughout the year, and spoke on a Prevention Panel after the showing of the BZN Film Celebration movie, "The Hungry Heart".
- Created and implemented an Annual Awards Ceremony honoring those Law Enforcement officers with the most DUI arrests for the previous year, worked the ABC Fox TV to support the Late-night Streamline Bus Campaign, created and provided SOBER Driving posters for Craft Beer Week.

PUBLIC SAFETY

Court Services

Department Budget

Object of Expenditure	Actual	Final	Estimated	Start Up	Request	Preliminary	Final
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	FY 2020	FY 2020
Personnel	\$ 711,803	\$ 851,130	\$ 820,468	\$ 903,872	\$ 923,623	\$ 916,937	\$ 934,996
Operations	467,570	514,079	491,405	486,878	486,845	486,845	486,845
Debt Service	-	-	-	-	-	-	-
Capital Outlay	80,000	12,500	80,000	-	3,000	3,000	3,000
Transfers Out	-	-	-	-	-	-	-
Total	\$ 1,259,373	\$ 1,377,709	\$ 1,391,873	\$ 1,390,750	\$ 1,413,468	\$ 1,406,782	\$ 1,424,841

Budget by Fund Group

General Fund	\$ 1,176,373	\$ 1,363,709	\$ 1,308,873	\$ 1,387,750	\$ 1,410,468	\$ 1,403,782	\$ 1,421,841
Special Revenue Funds	-	-	-	-	-	-	-
Debt Service Funds	-	-	-	-	-	-	-
Capital Project Funds	80,000	-	80,000	-	-	-	-
Enterprise Funds	-	-	-	-	-	-	-
Internal Service Funds	3,000	14,000	3,000	3,000	3,000	3,000	3,000
Trust & Agency Funds	-	-	-	-	-	-	-
Total	\$ 1,259,373	\$ 1,377,709	\$ 1,391,873	\$ 1,390,750	\$ 1,413,468	\$ 1,406,782	\$ 1,424,841

Funding Sources

Tax Revenues	\$ 500,519	\$ 491,918	\$ 486,999	\$ 502,053	\$ 543,128	\$ 543,128	\$ 580,817
Non-Tax Revenues	541,740	567,020	578,361	611,588	537,558	537,558	556,438
Cash Reappropriated	217,114	318,770	326,512	277,109	332,782	326,096	287,586
Total	\$ 1,259,373	\$ 1,377,709	\$ 1,391,873	\$ 1,390,750	\$ 1,413,468	\$ 1,406,782	\$ 1,424,841

Department Personnel

No. of Positions	FT/PT	Title	FTE 2017	FTE 2018	FTE 2019	FTE 2020
1	Full-Time	Director of Court Services	1.00	1.00	1.00	1.00
1	Full-Time	Pretrial Supervisor	1.00	1.00	1.00	1.00
1	Full-Time	Pretrial Officer Supervisor	0.00	0.00	0.00	1.00
2	Full-Time	Pretrial Officers	5.00	5.88	6.00	2.00
3	Full-Time	Pretrial Officer/Misdemeanor Probation Off.	0.00	0.00	0.00	3.00
1	Full-Time	Misdemeanor Probation Supervisor	1.00	1.00	1.00	1.00
2	Full-Time	Misdemeanor Probation/Pretrial Services Off.	1.00	1.00	1.00	2.00
1	Full-Time	Office Manager/ Assist Treatment Court Coord.	1.00	1.00	1.00	1.00
1	Full-Time	Administrative Technician	1.00	1.00	1.38	.75
13		Total Program	10.00	11.00	12.38	12.75

PUBLIC SAFETY

Court Services

DUI Budget

Object of Expenditure	Actual FY 2018	Final FY 2019	Actual FY 2019	Start Up FY 2020	Request FY 2020	Preliminary FY 2020	Final FY 2020
Personnel	\$ 326,530	\$ 44,500	\$ 42,364	\$ 46,603	\$ 46,603	\$ 46,603	\$ 47,329
Operations	49,602	26,795	17,858	26,795	26,795	26,795	26,795
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	108,699	-	108,198	108,198	108,198	108,198
Transfers Out	-	-	-	-	-	-	-
Total	\$ 376,132	\$ 179,994	\$ 60,222	\$ 181,596	\$ 181,596	\$ 181,596	\$ 182,322

Budget by Fund Group

General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Funds	376,132	179,994	60,222	181,596	181,596	181,596	182,322
Debt Service Funds	-	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-	-
Total	\$ 376,132	\$ 179,994	\$ 60,222	\$ 181,596	\$ 181,596	\$ 181,596	\$ 182,322

Funding Sources

Tax Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Tax Revenues	64,000	65,000	66,300	65,000	65,000	65,000	65,000
Cash Reappropriated	312,132	114,994	(6,078)	116,596	116,596	116,596	117,322
Total	\$ 376,132	\$ 179,994	\$ 60,222	\$ 181,596	\$ 181,596	\$ 181,596	\$ 182,322

Activity Personnel

No. of Positions	FT/PT	Title	FTE 2018	FTE 2019	FTE 2020
1	Part-Time	DUI Task Force Coordinator	0.75	0.75	0.75
1		Total Program	0.75	0.75	0.75