

# GALLATIN COUNTY CLERK & RECORDER

## FEE SCHEDULE

Eric Semerad  
Clerk & Recorder  
311 West Main, Room 203  
Bozeman, MT 59715

Effective July 1, 2021

• Certified copies of birth certificates .....	\$8.00
• Certified copy of death certificate .....	\$7.00
• Recording fees - <u>per page</u> for standard documents <sup>1</sup> .....	\$8.00
• Non-Standard <sup>1</sup> document fee (in addition to standard per page recording fee) .....	\$10.00
• Realty Transfer Certificate (RTC) .....	no fee
• Recording of military discharges (DD214) .....	no fee
• Filings: Construction Liens, Lis Pendens ( <i>Releases</i> ), Right to Lien, Lien Releases, etc. ....	\$5.00
• Lis Pendens (filing) .....	\$5.00
• Lis Pendens Certified Copy <sup>2</sup> (automatically included in filing fee & sent to court) .....	see copies + certification fee
• Filing of financing statements (UCC-1 & AG-1) per 44.6.105 ARM .....	\$7.00
• Continuations, Assignments, Partial releases, etc. ....	\$5.00
• Terminations .....	no fee
• Request for information (UCC-11) .....	\$7.00
• Filing federal liens (IRS, US Attorney) includes amendments, corrections and renewals .....	\$7.00
• Filing release of federal liens .....	no fee
• Filing of subdivision and townsite plats .....	\$25.00
• Plus: For each lot up to 100 .....	\$ .50
For each additional lot in excess of 100 .....	\$ .25
• Filing of certificate of survey and amendments thereto .....	\$25.00
• Plus: Per tract or lot .....	\$ .50
• Documents required to be recorded with subdivision plat or certificate of survey (per page) for which there is no other statutory fee .....	\$1.00
• Searches of index record (per year, per index, per name) .....	\$ .50
• Copies of instruments of record - first page of each document .....	\$ .50
- each additional page of the same document .....	\$ .25
• Images of instruments mailed, emailed on or online- first page of each document .....	\$ 2.00
- each additional page of the same document .....	\$ .50
• Certification of a record with County Seal affixed <sup>2</sup> .....	\$2.00
• Large format copies of plats - 18" x 24" .....	\$2.00
- 24" x 36" .....	\$4.00
• Large format computer generated maps - countywide , valley map, Bozeman, Big Sky .....	\$25.00
- other city and town maps .....	\$10.00
• Filing of corner records .....	no fee
• Filing of a geophysical exploration permit .....	\$5.00

### Fees of County Clerk & for Recording Documents as per 7-4-2631 & 2637 M.C.A 2019

#### NOTES:

- \* No checks will be accepted for less than \$1.00      <sup>1</sup> Document Standards as per 7-4-2636 M.C.A. 2019  
 \* All fees must be paid in advance of services rendered.      <sup>2</sup> The Gallatin County Clerk & Recorder's Office does not conform copies.

***REFUND POLICY:*** A refund check will be issued to a remitter for overpayments of \$8.00 or more. Refunds will be issued in 2-4 weeks and may not be issued for overpayments under \$8.00.